www.givetowashburn.org/wwa

**APPLICATION INSTRUCTIONS**

Washburn Women’s Alliance (WWA) scholarships are for single individuals who:

1. will enroll in six or more credit hours per semester at Washburn University (WU) or Washburn Tech (WT),
2. has residential custody of one or more minor dependent child, and
3. are in good standing at WU, if currently a student there.

The WWA scholarship can be used for only tuition and books for the fall and/or spring semesters. Summer semester awards will be considered on a case-by-case basis.

A complete WWA Scholarship Application includes the following items:

1. **Application** that is complete and signed – ONLY the current versions will be accepted.
2. **Current transcript** from Washburn, OR the college from which you are transferring, OR your high school if you haven’t started college
3. **Current references** from any three of the following: current or former employers, teachers, and/or peer professionals. All references must be unrelated to you. Provide each reference with a copy of the **WWA Application Reference Statement.** After completing it, the reference will return it to you in a sealed envelope with his/her signature across the envelope’s seal.

**Complete this application using a computer**. First save it to the hard-drive. Then use the <Tab> key to move to the next fillable field or the <Shift> + <Tab> to go to the previous fillable field. To complete a checkbox, click on it or type an “X”. Be sure to save a completed copy of the form for your records.

Application materials are to be printed or copied on only one side, with items in the order listed above and without staples.

Contact Kathleen Moser, WWA Coordinator at the Washburn University Foundation with questions about this application: kmoser@wufoundation.org or (785) 670-1702.

Applications must be **post-marked or hand delivered no later than Wednesday, February 15, 2017** to the Washburn University Foundation, 1729 S.W. MacVicar,Topeka, Kansas 66604.

**SELECTION & AWARD PROCESS**

A committee of WWA board members will carefully evaluate each scholarship application packet and score it using a standardized procedure. Awards will be determined based upon these scores and the availability of funds.

1. If you are awarded a scholarship, you will be notified of the amount by **April 1, 2017**.
2. Please note that WWA scholarship recipients are **required** to participate in the following function:

* Reception to honor recipients and donors at Washburn’s Bradbury Thompson Alumni Center on Tuesday, **May 16, 2017,** from 4:30 – 7 PM.

There is no cost to you for this event. **Failing to attend this function without legitimate cause and prior notification could result in the revocation of your scholarship award.**

1. Our scholarships are made possible through the generous contributions of our donors. Each scholarship recipient is required to provide a simple donor thank-you note prior to the release of the scholarship award.

1. **CONTACT INFORMATION**
2. Full Name:
3. Age:
4. Mailing Address:

City, State, Zip:

1. Area Code / Phone:
2. Best time(s) to reach you by phone:
3. Washburn E-mail:
4. Personal E-Mail:
5. Preferred Method of Contact:  Phone  Email
6. **EMPLOYMENT & HOUSEHOLD INFORMATION**
7. Yes  No – Are you employed? If yes, how many hours are worked weekly?

Employer:

Job Title:

1. For each **dependent** child living with you, list the first name, last name and age:

|  |  |  |  |
| --- | --- | --- | --- |
| **First & Last Name of Child** | **Age** | **First & Last Name of Child** | **Age** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Yes No Do you have full-time residential custody of ALL of the above children?

If you answered “No”, describe the living arrangements for each child, including the days and nights each child spends with each parent.

1. For each adult living with you, enter the first name, last name and his/her relationship to you. If no adult lives with you, enter “NA” in the first row of the table below.

|  |  |
| --- | --- |
| **First & Last Name of Adult** | **Relationship to You** |
|  |  |
|  |  |

1. **EDUCATION BACKGROUND**
2. Name of high school from which you graduated
3. Date of high school graduation or GED receipt
4. Cumulative high school GPA (4.0 scale)
5. List other colleges and dates attended
6. Cumulative college GPA (4.0 scale)
7. Washburn GPA for fall 2016 semester
8. If your GPA has decreased by .5 or more in your last two semesters, please explain:
9. Number of credit hours in which you will enroll for spring 2017:
10. Anticipated number of credit hours for fall 2017:       spring 2018:
11. Major and degree sought
12. Other areas of study emphasis
13. Anticipated graduation date
14. **FINANCIAL AID ELIGIBILITY**
15. Yes No Have you applied for aid by submitting the FASFA?
16. Yes No Are you eligible for a **Pell Grant** for the coming school year?
17. **ADDITIONAL INFORMATION**
18. How did you learn about the WWA scholarship?
19. Yes No Have you previously received a WWA scholarship?
20. Yes No May WWA publish publicity and your photo on the Internet, in newspapers,

and other media regarding any scholarship awards you receive?

1. Yes No May WWA forward your application to other organizations to be considered

for additional financial assistance?

1. **PERSONAL OVERVIEW**

Please use as much space as is needed to provide complete answers.

1. Introduce yourself and tell us about your path to this point in your life.

1. Describe your particular circumstances regarding your need for and the impact this scholarship will have upon your situation.
2. Why do you want to earn a college degree?
3. What are your immediate career goals following graduation from college?
4. What are your long-term career goals?
5. Describe your current and/or past school-related activities.
6. Describe your current and/or past community service involvement.
7. Describe current and/or past recognition and awards you have received.
8. Provide any additional information you think would be helpful to the WWA Scholarship Committee as it evaluates your application packet.
9. Your answer to this question will not impact your Scholarship Application score.

If you are selected to receive a scholarship, would you consider speaking at the:

WWA Scholarship Reception held in May? Yes No  
  
Annual WWA Board Meeting held in September? Yes No

1. **CERTIFICATION**

I certify that to the best of my knowledge the information contained in this WWA Scholarship Application packet is correct and complete. WWA has my permission to have Washburn University verify information. I will notify the Washburn University Foundation of any changes in my status.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

**DEADLINE**

Applications must be **post-marked or hand delivered no later than Wednesday, February 15, 2016** to the Washburn University Foundation, 1729 S.W. MacVicar, Topeka, Kansas 66604.

**Please take care to ensure that your application packet is complete. An incomplete application will result in a lower score, negatively impacting the scholarship award.**